

Common Challenges



Little Cost Transparency



Volume Uncertainty



Decentralized Accounts



Physical vs. Digital

Cost Transparency Supported by Industry Benchmark Analysis

Avg. Destruction Rate

\$ 2.92



Avg. Permanent Withdrawal

\$ 3.65



Avg. Images/Scanning Cost

\$ 21.57

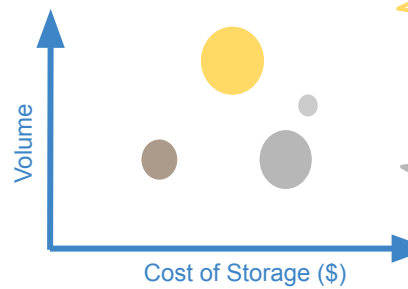


Avg. Administrative Fee

\$ 42.78



Cost of Storage (CF)



Your Company:
Cost of Storage: \$...
Volume (CF): 335.4k

Peer A:
Cost of Storage: \$...
Volume (CF): 242.84k

Assessments

Benchmarking

Negotiations

Contract Review

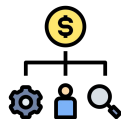
Implementation

Audit

Results of CCM Solutions



Volume Control Based on Organizations Needs



Pricing Fits New Cost Model



Improved Efficiencies Over Program



Cost Savings Typically Between 20-35%

Let us help you unlock your Savings Potential!

Your records expenses are often tied to an exhaustive list of service rates for maintaining records off-site. Do you know what you are paying for and why? It may be too overwhelming to examine on your own. Let us help you overcome your challenges ahead of your renewal.

Differentiators

- **Certified Information Governance consultants**, we assist our clients to redefine their offsite record storage targets and implement new pricing solutions. Ensure your processes, procedures and paperwork comply with industry standards and your IG process.
- **Extensive expertise** across multiple industries and deep proficiency in offsite records retention policy, disposition, cost recovery. We evaluate across **all locations** and **all national vendors**, opening long term contracts.
- Relying on our **longstanding relationship** with your vendor that gives us an advantage in negotiations, we deliver cost savings without jeopardizing outcomes or material changes to the process.
- **Continuous audit** on services that are being used, identifying any charges excluded from your standard rates to revisit with your vendor.
- We implement **data discovery metrics** by interacting with your vendors, provide support on software, (store information management systems).

Tailored services to your specific requirements

Assessment

Assessments are conducted on Physical and/or Electronic records management process

Benchmarking

Measure the current structure and pricing for key service rates against market

Negotiations

Negotiation with your vendors or RFP

Contract Review

Ensure favorable pricing and terms for all activities in *Schedule As* are met

Implementation

Develop a new records retention schedule, or modify your current one, in anticipation of reducing your off-site storage dependencies

Audit

Ongoing audit of your paper records throughout the enterprise, various office locations or both, and optimize your inventory. Catch billing errors

We deliver 25-30% actual savings

We are Industry Leaders in expense reduction, spend management and procurement optimization, and trusted by clients for more than 20 years